

DATE: 27 June 2014
MY REF: Independent Remuneration Panel
CONTACT: Democratic Services
TEL NO: 0116 272 7640
EMAIL: committees@blaby.gov.uk

To Members of the Independent Remuneration Panel

Dr B.W. Kiernan

Mr S. Knott

Mr B. North

Dear Member,

A meeting of the **INDEPENDENT REMUNERATION PANEL** will be held in the Brooks Room - Council Offices, Narborough on **MONDAY, 7 JULY 2014** at **6.00 p.m.** for the transaction of the following business and your attendance is requested.

Yours faithfully



Colin Jones
Corporate Services Group Manager



AGENDA

1. Election of Chairman
2. Apologies for Absence
3. Minutes (Pages 1 - 4)

To approve and sign the minutes of the meeting held on 21 September 2011 (enclosed).

4. Review of Members' Allowance Scheme (Pages 5 - 26)

To consider the report of the Senior Democratic Services Officer (enclosed).

INDEPENDENT REMUNERATION PANEL

Minutes of a meeting held at the Council Offices, Narborough

WEDNESDAY, 21 SEPTEMBER 2011

Present:-

Dr B.W. Kiernan

Mr S. Knott

Mr B. North

Officers present:-

Mrs. J. Toman

- Director

Mr M. Berry

- Senior Democratic Services Officer

Apologies:-

None.

1. ELECTION OF CHAIRMAN

The Director invited nominations for the election of Chairman of the Independent Remuneration Panel.

DECISION

That Dr. B. W. Kiernan be elected Chairman of the Independent Remuneration Panel.

2. MINUTES

The minutes of the meeting held on 25 October 2010 as circulated, were approved as a correct record.

3. REVIEW OF MEMBERS' ALLOWANCES SCHEME

Considered – Report of the Director.

RECOMMENDATIONS TO COUNCIL

1. That no change be made to the Basic Allowance.
2. That no change be made to the Special Responsibility Allowance of the Leader.
3. That no change be made to the Special Responsibility Allowance of the Deputy Leader (and Cabinet Executive)
4. That no change be made to the Special Responsibility Allowance of the Leaders of Opposition (Minority) Groups.
5. That the Special Responsibility Allowance of the Deputy Leaders of Minority Groups be abolished.
6. That no change be made to the Special Responsibility Allowance of the Members of Cabinet Executive(excluding the Leader and Deputy Leader of the Council).
7. That the Council consider whether to reduce or abolish the Special Responsibility Allowance of the Chairman of Standards Committee.
8. That no change be made to the Special Responsibility Allowance of the Chairman of Scrutiny Commission.
9. That no change be made to the Special Responsibility Allowance of the Scrutiny Commissioners.
10. That no change be made to the Special Responsibility Allowance of the Chairman of Development Control Committee.
11. That no change be made to the Special Responsibility Allowance of the Vice-Chairman of Scrutiny Commission.
12. That the Dependants' Carers' Allowance remain unchanged.
13. That the Travel Allowance be increased to 45p per mile.
14. That no change be made to the Subsistence Allowance.
15. That no change be made in respect of Pensions payments.

Reasons for Recommendations:

Recommendations – 1, 2, 3, 4, 6, 8, 9

The current rates paid are in line with those paid by other authorities in the Council's 'Family Group' and no representations were received from Councillors requesting these allowances be amended or abolished.

Recommendation 5:

The Panel deemed that the Special Responsibility Allowance paid to the Deputy Leaders of Minority Groups was inappropriate as few other Councils paid the allowance, and it was predominantly a political role rather than a Council role.

Recommendation 7:

The Panel deemed it appropriate for the Council to consider whether to reduce or abolish this allowance on the basis of the proposed changes to the Standards regime as detailed in the Localism Bill.

Recommendations 10 and 11:

The Panel deemed that the allowances were appropriate and proportionate given the statutory importance and high public profile of the Committee.

Recommendations 12 and 15:

No representations had been received from Councillors requesting these allowances be amended or abolished, therefore the Panel felt no changes were required as the Scheme appeared to be working well.

Recommendation 13:

The Panel had received requests from Councillors for this allowance to be increased to the recommended rate to bring the Council in line with the rate paid by neighbouring authorities and HM Revenue & Customs limits.

Recommendation 14:

The Subsistence Allowances were the same as those paid to the Officers, so the Panel deemed that no change was required as the rates were commensurate.

THE MEETING CONCLUDED AT 6.22 P.M.

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BLABY DISTRICT COUNCIL

Meeting:	Independent Remuneration Panel
Date:	7 July 2014
Subject:	Review of Members' Allowance Scheme
Report author and contact details:	Mrs S Tienza Senior Democratic Services Officer Council Offices 0116 272 7640
Status:	Public

1. **Purpose of Report**

- 1.1 To seek from the Independent Remuneration Panel (IRP) recommendations for any change to the Members' Allowance Scheme Members' Allowance Scheme.

2.	<u>Recommendation to the Independent Remuneration Panel</u>
2.1	That the Independent Remuneration Panel considers what changes (if any) should be made to the Members' Allowance Scheme.
3.	<u>Reason for Decision Recommended</u>
3.1	It is appropriate for the Panel to consider whether or not to make any changes to the Members Allowances Scheme

4. **Forward Plan**

- 4.1 Not applicable

5. **Key Decision**

- 5.1 Not applicable

6. **Matters for Consideration**

Background

- 6.1 The current Members' Allowance Scheme was first adopted in May 2003, and since then a number of revisions have been to the Scheme.
- 6.2 A full review of the Scheme was undertaken on 21 September 2011.

Members' Representations

- 6.4 All Members of the Council were written to asking for representations about the Scheme. The following comments were received by email:

Cllr L Breckon – The Development Control Committee need an allowance for their commitment to this committee. The time spent on site visits, then the meeting itself, are getting fully loaded and the meetings can now go on until 8.00pm.

I would rather have an annual allowance upon appointment, rather than per meeting claim system. It could be given/awarded as a training allowance for member development expectation.

Cllr T Richardson – With members mileage allowances now being subject to taxation, for journeys to and from the council offices, it strikes me that a simpler scheme for both council and members could be put in place.

I have noted that just under half the members do not claim mileage (based on the latest information available) and that of the ratio most cover modest amounts with larger amounts claimed for specific journeys on council business.

I would suggest that there should perhaps be a tiered members allowance based on distance of ward from the council offices and would look to have say there concentric when providing three levels of allowance.

As an example the current basic allowance of £3965.64 could be changed to:

Inner Band - £4000
Middle Band - £4035
Outer Band - £4070

A modest increase of this nature would obviate the need to for claims to be lodged checked and paid and provide little in the way of additional costs to the Council. Any expenses for courses etc would still be claimed in the normal way.

In addition with ever greater demands placed upon members of the Development Control Committee and the requirement for them to keep up to date with planning regulations etc I would suggest consideration is given to providing members of the committee with a 'training allowance'. Again this should be modest in amount and a figure of say £200 may be worth consideration. This could if felt appropriate be linked to attendance at a minimum number of meetings.

The issue of members allowances is always a difficult and complex one with a fine balancing act between cost to the public and ensuring that members are not financially disadvantaged which may effect of further reducing the pool of those willing and able to represent their fellow citizens.

The following comments were also made by Members:

Cllr A Tanner – I don't think members should get paid to attend Development

Control meetings or site visits. I think the basic allowance covers all meeting attendances. You attend Development Control as a Councillor and should not be paid extra.

Cllr J Blackwell – There should be an increase for members of Development Control Committee.

Cllr W Wright – I am happy with everything as it is except I would like to see the £25 site visit allowance re- introduced.

7. Other Relevant Considerations

7.1 If any recommendations about the changes to the Scheme are agreed at this Meeting, then they will be submitted to the meeting of Council to be held on 22 July 2014 for Council's consideration.

7.2 Any recommendations approved by Council in respect of the Members' Allowances Scheme will be published in the Council's Contact Magazine or the Leicester Mercury following the meeting, as is required by the Scheme.

Human Rights Act 1998

7.3 Human rights have been considered but there are no overarching matters for concern in relation to this report.

Legal Implications

7.4 Legal implications have been considered but there are no overarching matters for concern in relation to this report.

Human Resources Implications

7.5 Human resources implications have been considered but there are no overarching matters.

Risk Assessment & Business Continuity

7.6 There are no risk, business continuity or resilience issues relating to this report.

Equalities

7.7 Not applicable.

Nottingham Declaration and Climate Change

7.8 Not applicable

Crime & Disorder

7.9 Not applicable

Other

7.10 Not applicable

8. Other Options Considered

8.1 None.

9. Appropriate Consultations

9.1 All District Councillors.

10. Financial and Efficiency Implications

10.1 None in the context of this report

11. Appendix/Appendices to this report

11.1 Current Members' Allowance Scheme - Appendix A

11.2 Schedule of Allowances Paid for 2013/2014 – Appendix B

11.3 Members' Allowances Comparisons Table – Appendix C

11.4 Mileage Allowances- Information from HM Revenue & Customs –Appendix D

12. List of Background Papers

12.1 None.

The following Officers/Members have been consulted:

(insert ✓ below to show relevant consultation has taken place)

Head of Paid Service (Chief Executive)

S. 151 Officer (Financial Services Group Manager)

Monitoring Officer (Corporate Services Group Manager)

Cabinet Executive Portfolio Holder (Cabinet Executive/Council reports only)

PART 6 – MEMBERS ALLOWANCES SCHEME

Blaby District Council, in accordance with the requirements of the Local Authorities (Members Allowances)(England) Regulations 2003 and the Local Authorities (Members Allowances) (England) (Amendment) Regulations 2003, makes the following scheme for Members Allowances.

The commencement date of the scheme shall be 13th May 2003.

The Scheme shall consist of 7 key elements, being:-

1. Basic allowance
2. Special responsibility allowance
3. Dependents' carers' allowance
4. Travelling and subsistence allowance
5. Pensions
6. Scheme Requirements
7. Independent Remuneration Panel

1. BASIC ALLOWANCE

Each Member of the Council shall be entitled to the same basic allowance. From 1st April 2011 the Allowance shall be £3,965.64 and shall be increased annually on 1st April each year thereafter in line with the National Joint Council Staff Pay Award.

Where the term of office of a Member begins or ends otherwise than at the beginning or end of a year, his/her entitlement shall be to payment of such part of the basic allowance as bears to the whole the same proportion as the number of days during which his term of office as Member subsists bears to the number of days in that year.

Where a Member is suspended or partially suspended (as per section 83(7) to (20) of the Local Government Act 2000) from his/her responsibilities or duties as a Member of a Council in accordance with Part III of the Local Government Act 2000 or Regulations made under that Part, the part of basic allowance payable to him/her in respect of the period for which he/she is suspended or partially suspended may be withheld by the Council.

2. SPECIAL RESPONSIBILITY ALLOWANCE

This scheme provides for the payment, for each year for which this scheme relates, of an allowance ("special responsibility allowance") to such Members of the Council as have such special responsibilities in relation to the Council as are specified below. These Special Responsibility Allowances shall be increased annually on 1st April each year in line with the National Joint Council Staff Pay Award. A maximum of two Special Responsibility Allowances only can be claimed for by a Member.

1.	Leader of the Council (and Cabinet Executive)	£10,634.64
2.	Deputy Leader of the Council (and Cabinet Executive)	£6,912.84
3.	Leaders of Opposition (Minority) Groups	£3,190.44
4.	Members of the Cabinet Executive (excluding the Leader and Deputy Leader of the Council)	£5,317.44
5.	Chairman of the Scrutiny Commission	£4,253.88
6.	Scrutiny Commissioners (Excluding the Chairman of the Scrutiny Commission)	£3,190.44
7.	Chairman of the Development Control Committee	£4,253.88
8.	Vice-Chairman of the Development Control Committee	£1,063.56

Where a Member does not have throughout the whole of a year any such special responsibilities as entitle him/her to a special responsibility allowance/attendance allowance, his/her entitlement shall be to payment of such part of the special responsibility allowance/attendance allowance as bears to the whole the same proportion as the number of days during which he/she has such special responsibilities bears to the number of days in that year.

Where a Member is suspended or partially suspended from his/her responsibilities or duties as a Member of a Council in accordance with Part III of the Local Government Act 2000 or Regulations made under that Part, the part of special responsibility allowance/attendance allowance payable to him/her in respect of the responsibilities

or duties from which he/she is suspended or partially suspended may be withheld by the Council.

3. DEPENDANTS' CARERS' ALLOWANCE

Payment may be made to Members of the Council an allowance ("dependants' carers' allowance") in respect of such expenses of arranging for the care of their children or dependants as are necessarily incurred in:-

- (a) the attendance at a meeting of the Council or of any Committee or Sub-Committee of the Council, or of any other body to which the Council makes appointments or nominations, or of any Committee or Sub-Committee of such a body;
- (b) the attendance at any other meeting, the holding of which is authorised by the Council, or a Committee or Sub-Committee of the Council, or a Joint Committee of the Council and at least one other local Council within the meaning of section 270(1) of the Local Government Act 1972, or a Sub-Committee of such a Joint Committee, provided that:
 - (i) where the Council is divided into two or more political groups it is a meeting to which Members of at least two such groups have been invited; or
 - (ii) if the Council is not so divided, it is a meeting to which at least two Members of the Council have been invited;
 - (iii) the attendance at a meeting of any association of authorities of which the Council is a Member;
 - (iv) the attendance at a meeting of the Cabinet Executive or a meeting of any of its Committees, where the Council is operating Cabinet Executive arrangements;
 - (v) the performance of any duty in pursuance of any Standing Order made under section 135 of the Local Government Act 1972 requiring a Member or Members to be present while tender documents are opened;
 - (vi) the performance of any duty in connection with the discharge of any function of the Council conferred by or under any enactment and empowering or requiring the Council to inspect or authorise the inspection of premises;
 - (vii) the carrying out of any other duty approved by the Council, or any duty of a class so approved, for the purpose of, or in connection with, the discharge of the functions of the Council or any of its Committees or Sub-Committees.

The Council shall pay such claims as are considered reasonable and are supported by receipts.

4. TRAVELLING AND SUBSISTENCE ALLOWANCE

Payment shall be made to Members of the Council of an allowance in respect of travelling and subsistence ("travelling and subsistence allowance"), including an allowance in respect of travel by cycle or by any other non-motorised form of transport, undertaken in connection with or relating to such duties as are specified in the scheme and are within one or more of the following categories:

- (a) the attendance at a meeting of the Council or of any Committee or Sub-Committee of the Council, or of any other body to which the Council makes appointments or nominations, or of any Committee or Sub-Committee of such a body;
- (b) the attendance at any other meeting, the holding of which is authorised by the Council, or a Committee or Sub-Committee of the Council, or a Joint Committee of the Council and one or more local Council within the meaning of section 270(1) of the Local Government Act 1972, or a Sub-Committee of such a Joint Committee provided that:
 - (i) where the Council is divided into two or more political groups it is a meeting to which Members of at least two such groups have been invited, or
 - (ii) if the Council is not so divided, it is a meeting to which at least two Members of the Council have been invited;
 - (iii) the attendance at a meeting of any association of authorities of which the Council is a Member;
 - (iv) the attendance at a meeting of the Cabinet Executive or a meeting of any of its Committees;
 - (v) the performance of any duty in pursuance of any Standing Order made under section 135 of the Local Government Act 1972 requiring a Member or Members to be present while tender documents are opened;
 - (vi) the performance of any duty in connection with the discharge of any function of the Council conferred by or under any enactment and empowering or requiring the Council to inspect or authorise the inspection of premises;
 - (vii) the carrying out of any other duty approved by the Council, or any duty of a class so approved, for the purpose of, or in connection with, the discharge of the functions of the Council or of any of its Committees or Sub-Committees.

- (viii) the attendance by Members of the Cabinet Executive to any meetings /briefings etc deemed appropriate to the discharge of their collective or individual responsibility.
 - (ix) the attendance by Junior Members of the Cabinet Executive to any meetings /briefings etc deemed appropriate to the discharge of their collective or individual responsibility.
 - (x) where a Member is suspended or partially suspended from his/her responsibilities or duties as a Member of a Council in accordance with Part III of the Local Government Act 2000 or Regulations made under that Part, any travelling and subsistence allowance payable to him/her in respect of the responsibilities or duties from which he/she is suspended or partially suspended may be withheld by the Council.
- (c) For the purposes of this part of the scheme: a Member or co-optee of a Committee, Sub-Committee or Panel of the Council/Cabinet Executive is to be treated as a Member of the Council.

Travel Allowance

The rate for travel by public transport shall not exceed the amount of the standard fare or any available cheap fare unless the Council determine otherwise. The rate for travel by a Member's own private motor vehicle, or one belonging to a member of his family or otherwise provided for his use, other than a solo motor cycle of cylinder capacity not exceeding 500 cc shall not exceed 45p per mile.

The rates specified may be increased where passengers are carried, not exceeding 4, to whom an allowance would otherwise be payable by not more than 1 pence per mile, per passenger.

In cases where no other form of public transport is available or in cases of urgency, Members may travel by taxi and they will be reimbursed the actual fare plus any reasonable gratuity paid upon the production of a valid receipt.

In the case where a Member requires Carer assistance to get to and from Council business, as identified in this section (Travelling and Subsistence Allowance), the reasonable cost of that Carer's time for the journey will be reimbursed on the submission of the necessary receipts.

Any necessary expenditure incurred in relation to the journey shall also be met on the production of valid receipts (car parking charges etc).

Travel to any Outside Body shall be included within this scheme, provided the Outside Body has been authorised as an approved duty and included in Part 7 of the Constitution. If a Member provides transport to another Member to enable that Member to attend a meeting, then they be authorised to claim travel expenses.

Subsistence Allowance

Subsistence Allowance	Amount
Breakfast Allowance (More than 4 hours away from normal place of residence or where the Council permits, a lesser period before 11.00 a.m.)	£5.48
Lunch Allowance (More than 4 hours away from normal place of residence or where the Council permits, a lesser period, including the lunchtime between 12 noon and 2.00 p.m.)	£7.57
Tea Allowance (More than 4 hours away from the normal place of residence or where the Council permits, a lesser period including the period 3.00 p.m. to 6.00 p.m.)	£2.98
Evening Meal Allowance (More than 4 hours away from the normal place of residence or where the Council permits, a lesser period ending after 7.00 p.m.)	£9.38

As Members are aware the tea and evening meal allowance periods are straddled. As far as the provision for evening meal allowance is concerned and in cases where a tea allowance has been claimed then the spirit of the scheme would suggest that the period for claiming an evening meal allowance would not start until after 6.00 p.m. In instances where a tea allowance has not been claimed and the meeting duration is greater than 4 hours, then provided a substantial part of the 4 hour or more is after 7.00 p.m. an evening meal allowance would be appropriate.

In the case of an absence overnight from the normal place of residence, the rate is £77.43. For such an absence in London, or for attending the Local Government Association Annual Conference or such other Association of Bodies as the Secretary of State may for the time being approved for the purpose, the rate is £138.31 plus an additional allowance of £50 will be paid for attendances at Local Government Association Conferences or Conferences in London, which allows delegates to be accommodated in appropriate hotels.

For the purpose of the above paragraph, London means the City of London and the London Boroughs of Camden, Greenwich, Hackney, Hammersmith and Fulham, Islington, Kensington and Chelsea, Lambeth, Lewisham, Southwark, Tower Hamlets, Wandsworth and Westminster.

The rates specified above shall be reduced by an appropriate amount in respect of any meal provided free of charge by an Authority or Body in respect of the meal or the period to which the allowance relates.

Meals on Trains

If full meals (Breakfast/Lunch/Dinner) are taken on trains during a period for which there is no entitlement to subsistence, the reasonable cost of the meals including VAT may be reimbursed in full on the production of a valid receipt, within the limits specified below.

4 - 8 hours	- The cost of 1 main meal
8 - 12 hours	- The cost of 2 main meals
12+ hours	- The cost of 3 main meals

Pensions

Recipients of Basic and Special Responsibility Allowance shall be entitled to pensions in accordance with the requirements of Section 7 of the Superannuation Act 1972 and the further provisions of the Local Government Pension Scheme Regulations 1997.

Persons wishing to join the Local Government Pension Scheme shall give notice in writing to the Proper Officer, who shall arrange for such entitlement to be determined in accordance with the Superannuation Act 1972 and the Local Government Pension Scheme Regulations 1997.

Scheme Requirements

(a) Election to forgo allowances

A person may, by notice given in writing to the Proper Officer of the Council (Democratic Services and Governance Manager), elect to forego his or her entitlement or any part of his or her entitlement to allowances.

(b) Claims and Payments

Any claim for payment in respect of the following allowances must be made within three calendar months of the date the claim occurring:-

Dependants' Carers' Allowance
Travelling and Subsistence Allowance

Allowances shall be paid in twelve equal instalments on a date determined by the Council and also in accordance with requirements relating to part payments as indicated against each allowance detailed in the scheme.

(c) Records of Allowances

A record of payment shall be kept, which shall:-

- (i) specify the name of the recipient of the payment and the amount and nature of each payment;
- (ii) be available, at all reasonable times, for inspection and at no charge by any local government elector for the area of the District of Blaby; and
- (iii) be supplied in copy to any person who requests such a copy and who pays to the Council such reasonable fee as the Proper Officer may determine at the time of application.

As soon as reasonably practicable after the end of a year to which the scheme relates, the Council shall make arrangements for the publication within the authority's area of the total sum paid by it in the year under the scheme to each recipient in respect of each of the following:-

Basic Allowance
Special Responsibility Allowance
Dependants' Carers' Allowance
Travelling and Subsistence Allowance

(d) **Publicity**

The Council shall, as soon as reasonably practicable after the making or amendment of a scheme, make arrangements for its publication by:

- ensuring that copies of the scheme are available for inspection by members of the public at the principal office of the Council, at all reasonable hours; and
- publishing in one or more newspapers circulating in its area, a notice which:-
 - (i) states that the Council has made or amended a scheme and specifies the period of time for which the scheme has effect;
 - (ii) describes the main features of the scheme and specifies the amounts payable in respect of each allowance mentioned in the scheme;
 - (iii) describes any responsibilities or duties specified in the scheme in accordance with Regulations in relation to special responsibility allowance and travelling and subsistence allowance;
 - (iv) confirms that in making or amending the scheme, the Council complied with any duty arising under Regulations to have regard to the recommendations of an Independent Remuneration Panel;

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- (v) describes the main features of that Panel's recommendations and specifies the recommended amounts of each allowance mentioned in its report for the Council;
 - (vi) states that copies of the scheme and copies of a record kept in accordance with Regulations are available at the principal office of the Council for inspection by members of the public at such times as may be specified by the Council in the notice; and
 - (vii) specifies the address of the principal office of the Council at which such copies are made available.

The Council shall ensure that a notice in the form required under sub-paragraph (d) above is published in one or more newspapers circulating in its area as soon as possible after the expiration of twelve months after the previous publication of such a notice, irrespective of whether the scheme has been amended during that twelve month period.

The Council shall supply a copy of the scheme to any person who requests a copy and who pays to the authority such reasonable fee as the authority may determine.

This scheme shall come into force with effect from 13th May 2003 and any previous scheme shall be deemed revoked for the payment of allowances from 12th May 2003 (the last day of the previous scheme).

Independent Remuneration Panels

(a) Duty to have regard to Recommendations

Before the Council makes or amends a scheme, it shall have regard to the recommendations made in relation to it by the Independent Remuneration Panel.

There shall not be more than one Panel which makes recommendations in respect of this Council.

The Independent Remuneration Panel shall consist of at least three Members none of whom:-

- (i) shall also be a Member of this Council or is a Member of a Committee or Sub-Committee of the Council; or
- (ii) is disqualified from being or becoming a Member of an authority.

The Council will pay all reasonable travelling and subsistence expenses incurred by the Independent Remuneration Panel in carrying out its functions.

(b) Recommendations of the Independent Remuneration Panels

The Independent Remuneration Panel shall produce a report making recommendations:-

- (i) as to the responsibilities or duties in respect of which the following should be available:-
 - special responsibility allowance
 - travelling and subsistence allowance
 - co-optees' allowance (if provided for)
- (ii) as to the amount of such allowances and as to the amount of basic allowance;
- (iii) as to whether dependants' carers' allowance should be payable to Members of an authority, and as to the amount of such an allowance;
- (iv) as to whether, in the event that the scheme is amended at any time so as to affect an allowance payable for the year in which the amendment is made, payment of allowances may be backdated in accordance with Regulations;
- (v) as to whether adjustments to the level of allowances may be determined according to an index and if so which index and how long that index should apply, subject to a maximum of four years, before its application is reviewed;
- (vi) as to which Members of an authority are to be entitled to pensions in accordance with a scheme made under section 7 of the Superannuation Act 1972;
- (vii) as to treating basic allowance or special responsibility allowance, or both, as amounts in respect of which such pensions are payable in accordance with a scheme made under section 7 of the Superannuation Act 1972.

A copy of the report of the Independent Remuneration Panel shall be sent to Council.

(c) Publicity for recommendations of the Independent Remuneration Panel

Once the Council receives a copy of a report made to it by the Independent Remuneration Panel in accordance with Regulations, it shall, as soon as reasonably practicable:-

- (i) ensure that copies of that report are available for inspection by members of the public at the principal office of the authority, at all reasonable hours; and
- (ii) publish in one or more newspapers circulating in its area, a notice which:
 - states that it has received recommendations from an Independent Remuneration Panel in respect of its scheme;
 - describes the main features of that Panel's recommendations and specifies the recommended amounts of each allowance mentioned in the report in respect of the Council;
 - states that copies of the Panel's report are available at the principal office of the Council for inspection by members of the public at such times as may be specified by the authority in the notice; and
 - specifies the address of the principal office of the Council at which such copies are made available.

The Council shall supply a copy of a report made by the Independent Remuneration Panel in accordance with Regulations to any person who requests a copy and who pays to the Council such reasonable fee as the authority may determine at the time of the request.

Payment of Expenses to Independent Persons appointed to support the Standards Committee

Any Independent Persons appointed to support the work of the Standards Committee will be entitled to claim for travel and subsistence allowances as set out in this Scheme, for any duties they undertake in relation to that role.

Councillor's Allowances Paid 2013/14

Councillor	Basic	Special Responsibility	Travel/ Subsistence	Total
	£	£	£	£
Berrington Roger	3,965.64	0.00	296.60	4,262.24
Blackwell Jill	3,965.64	448.77	104.77	4,519.18
Breckon Lee	3,965.64	2,753.04		6,718.68
Broomhead Marian	3,965.64	0.00		3,965.64
Clements David	3,965.64	5,317.44	603.00	9,886.08
Coles Karl	3,965.64	0.00	81.45	4,047.09
Dickinson Jacqueline	3,965.64	4,399.69		8,365.33
Dolby John	3,965.64	0.00	81.45	4,047.09
Findlay David	3,965.64	0.00		3,965.64
Forey Janet	3,965.64	0.00	14.85	3,980.49
Fox Josephine	3,965.64	3,190.44	256.05	7,412.13
Freer David	3,965.64	1,063.56		5,029.20
Garner Barry	3,965.64	0.00		3,965.64
Greenwood Anthony	3,965.64	6,402.52	948.96	11,317.12
Hewson Iain	3,965.64	0.00	379.96	4,345.60
Hudson John	3,965.64	947.72	111.60	5,024.96
Jackson Frederick	3,965.64	5,317.44	73.40	9,356.48
Jennings David	3,965.64	729.00	218.70	4,913.34
Maxwell Samantha	3,965.64	0.00		3,965.64
Merrill Christine	3,965.64	0.00	26.25	3,991.89
Moitt Phillex	3,965.64	0.00	78.75	4,044.39
Moseley Antony	3,965.64	0.00		3,965.64
Parkins Barbara	3,965.64	0.00	6.75	3,972.39
Parsons David	3,965.64	360.83		4,326.47
Parsons Elizabeth	3,965.64	0.00		3,965.64
Potter Michael	3,965.64	0.00		3,965.64
Richardson Terence	3,965.64	5,317.44		9,283.08
Sanders Gary	3,965.64	0.00		3,965.64
Scott Sheila	3,965.64	5,171.63	437.55	9,574.82
Smith Scott	3,965.64	0.00	56.70	4,022.34
Springthorpe John	3,965.64	0.00	359.10	4,324.74
Tanner Alan	3,965.64	2,936.72	506.97	7,409.33
Ward Ronald	3,965.64	0.00	27.40	3,993.04
Weatherstone Joan	3,965.64	0.00		3,965.64
Webster-Williams Edward		0.00		0.00
Welsh Beverley	3,965.64	0.00		3,965.64
Welsh Geoffrey	3,965.64	7,444.32	172.80	11,582.76
White Ernest	3,965.64	10,634.64	360.75	14,961.03
Wright Margaret	3,965.64	4,588.44		8,554.08
Wright William	3,965.64	3,190.44	117.00	7,273.08
	154,659.96	70,214.08	5,320.81	230,194.85

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APPENDIX C

MEMBERS ALLOWANCES COMPARISONS - LEICESTERSHIRE DISTRICT AND BOROUGH COUNCILS 2014/15

	BLABY DC	LEICS COUNTY COUNCIL	NORTH WEST LEICS DC	CHARNWOOD BC	HARBOROUGH DC	MELTON DC	OADBY & WIGSTON BC	HINCKLEY & BOSWORTH BC
ALLOWANCES (£'s)		Website not updated as at 27.6.14			Website not updated as at 27.6.14	Website not updated as at 27.6.14		
BASIC	4,005.24	9,948.00	3,662.04	4,820.00	3,300.00	4,473.39	3,960.00	3275.00
LEADER OF COUNCIL	10,634.64	36,228.00	14,794.64	11,931.00	11,060.00	11,900.00	7,310.00	7640.00
DEPUTY LEADER OF COUNCIL	6,981.96	21,744.00	9,246.65	8,352.00	No payment made	6,820.00	2,430.00	3000.00
OPPOSITION LEADER(S)	3,222.36	Main 10,000 / Minority 3,000	3,698.66	4,000.00	1,845.00	2,270.00	2,430.00	2455.00
OPPOSITION DEPUTY LEADER(S)	1,063.56	No payment made	No payment made	No payment made	No payment made	No payment made	No payment made	no information available
CABINET EXECUTIVE MEMBERS	5,370.60	19,344.00	5,547.99	4,772.00	5,525.00	6,250.00	No payment made	4095.00
CABINET SUPPORT MEMBERS/MEMBER CHAMPIONS	No longer exists	7,332.00	No payment made	No payment made	No payment made	No payment made	No payment made	no information available
SHADOW CABINET MEMBERS	No payment made	No payment made	1,722.00	No payment made	No payment made	No payment made	No payment made	no information available
CHAIRMAN/MAYOR OF COUNCIL	No payment made	No payment made	No payment made	4,991.00	No payment made	No payment made	3040.00	8000.00
VICE-CHAIRMAN/DEPUTY MAYOR OF COUNCIL	No payment made	No payment made	No payment made	1,662.00	No payment made	No payment made	910.00	3000.00
CHAIRMAN OF STANDARDS COMMITTEE	1,595.40	1,645.00	No payment made	432.00	2,850.00	1,789.00	No payment made	no information available
VICE-CHAIRMAN OF STANDARDS COMMITTEE	No payment made	No payment made	No payment made	No payment made	No payment made	No payment made	No payment made	no information available
MEMBER OF STANDARDS COMMITTEE	200.00	No payment made	No payment made	No payment made	969 and 480	No payment made	50.00 or 100.00	no information available
MEMBER OF STANDARDS SUB-COMMITTEE	No payment made	No payment made	No payment made	3,323.00	No payment made	2,840.00	No payment made	no information available
CHAIRMAN OF LICENSING COMMITTEE	No payment made	2,455.00	4,808.66	2,386.00	673.00	3,355.32	No payment made	2455.00
VICE-CHAIRMAN OF LICENSING COMMITTEE	No payment made	No payment made	No payment made	716.00	No payment made	1,119.17	716.00	no information available
MEMBER OF LICENSING COMMITTEE	No payment made	No payment made	No payment made	No payment made	538.00	No payment made	No payment made	no information available
CHAIRMAN OF REGULATORY COMMITTEE	No payment made	5,436.00	No payment made	No payment made	4,145.00	2,270.00	No payment made	no information available
LICENSING SUB-COMMITTEE MEMBERS	No payment made	2,532.00	No payment made	No payment made	No payment made	No payment made	25.60 or 51.20	no information available
CHAIRMAN OF SCRUTINY COMMISSION	4,296.36	9,060.00	4,760.00	3,341.00	5,168.00	3,355.32	3,072.00	2,455.00
DEPUTY CHAIRMAN OF SCRUTINY COMMISSION	No payment made	No payment made	1,722.00	1,432.00	3,315.00	1,119.17	1,024.00	no information available
SCRUTINY COMMISSIONERS	3,222.36	3,984.00	No payment made	No payment made	4,285.00	6,250.00	4,728.00	no information available
MEMBER OF SCRUTINY COMMISSION	No payment made	No payment made	No payment made	No payment made	No payment made	2,270.00	2,364.00	no information available
CHAIRMAN OF SCRUTINY PANEL	No payment made	No payment made	No payment made	No payment made	2,584.00	No payment made	No payment made	no information available
VICE-CHAIRMAN OF SCRUTINY PANEL	No payment made	No payment made	No payment made	No payment made	No payment made	No payment made	No payment made	no information available
CHAIRMAN OF DEVELOPMENT CONTROL	4,296.36	2,455.00	4,808.66	3,579.00	3,876.00	1,789.14	3,072.00	no information available
VICE-CHAIRMAN OF DEVELOPMENT CONTROL	1,074.24	No payment made	No payment made	No payment made	No payment made	1,119.17	1,024.00	no information available
MEMBER OF DEVELOPMENT CONTROL	No payment made	No payment made	No payment made	No payment made	No payment made	No payment made	217.00	2455.00
ATTENDANCE AT DEVELOPMENT CONTROL SITE VISIT	No payment made	No payment made	No payment made	No payment made	2,280.00	2,270.00	No payment made	no information available
CHAIRMAN OF APPEALS COMMITTEE	No payment made	1,645.00	No payment made	No payment made	575.00	1,789.14	No payment made	no information available
CHAIRMAN OF PERSONNEL COMMITTEE	No payment made	No payment made	No payment made	No payment made	3,270.00	No payment made	No payment made	no information available
CHAIRMAN OF OTHER COMMITTEES	No payment made	1,645.00	4808.66 (Audit & Gov)	No payment made	No payment made	3,355.32 x3	1000.00	no information available
VICE CHAIRMAN OF OTHER COMMITTEES	No payment made	No payment made	No payment made	No payment made	No payment made	3,355.32 x 3	No payment made	no information available
REPRESENTATIVE ON OUTSIDE BODY	No payment made	No payment made	No payment made	No payment made	No payment made	No payment made	25.60 or 51.20	no information available

Notes: Chairman of Standards Committee - From 1 April 2008, all standards committees' must have an Independent Member as Chairman.

Member of Standards Committee - This payment is made to Independent and Parish/Town Council Members of Standards Committee. Harborough DC also pays an SRA of 969 to the elected members of the Standards Committee.

Scrutiny Commission - Blaby DC - Payment of Scrutiny Commissioners SRA is not paid to Chairman of Scrutiny Commission.

Allowances increase for each authority on 1 April each in line with the National Joint Council Staff Pay Award with the exception of the following authorities - Hinckley & Bosworth, Charnwood, Melton and Oadby & Wigston.

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Travel - mileage and fuel allowances

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Approved mileage rates

From 2002-03 to 2010-11	First 10,000 business miles in the tax year	Each business mile over 10,000 in the tax year
Cars and vans	40p	25p
Motor cycles	24p	24p
Bicycles	20p	20p

Approved mileage rates

From 2011-12	First 10,000 business miles in the tax year	Each business mile over 10,000 in the tax year
Cars and vans	45p	25p
Motor cycles	24p	24p
Bicycles	20p	20p

Passenger payments - cars and vans

5p per passenger per business mile for carrying fellow employees in a car or van on journeys which are also work journeys for them. Only payments specifically for carrying passengers count and there is no relief if you receive less than 5p or nothing at all.

Company Cars

The charge is based on the price of the car for tax purposes (normally the list price) and accessories multiplied by an appropriate percentage based on the level of CO2 emissions and the fuel the car uses. There is a ready-reckoner of appropriate percentages for petrol-powered cars and summaries of adjustments to those percentages for years from 2002-03 to 2005-06 and for years from 2006-07 onwards.

Company Vans

The rules on which the charge is based were changed from 2005-06. The charges are:

Type	years to 2006-07	years from 2007-08
van less than 4 years old at the end of the tax year	£500	£3,000
all other vans	£350	£3,000

Fuel charges - company cars and vans

Cars: to calculate the benefit charge on free or subsidised fuel for private use, the appropriate percentage used in calculating car benefit is applied to a set figure known as the car fuel benefit multiplier.

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